



TO MEMBERS OF THE COUNCIL:

You are duly summoned to the next meeting of **TIVETSHALL PARISH COUNCIL** to be held on

Wednesday 14th February 2018 at 7.30 pm at Tivetshall Village Hall

Ros Hill, Parish Clerk: Leylandii, Rectory Road, Tivetshall St Mary, Norwich. NR15 2AL Telephone 07830292074

SIGNED: *R G Hill*

DATED: 8th February 2018

AGENDA

- 1. APOLOGIES AND APPROVALS OF ABSENCE**
- 2. TO CONSIDER APPLICANTS FOR CO-OPTION**
- 3. TO RECORD DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS**
- 4. MINUTES**
 - 4.1 To approve the minutes of the 17th January Council meeting.
 - 4.2 Matters arising from the minutes.
- 5. PUBLIC PARTICIPATION – 15 MINUTES ALLOCATED FOR PARISHIONERS’ FORUM**
 - 5.1 Reports from District Cllr and County Cllr, if present
 - 5.2 Parishioners' Forum
- 6. REPORTS FROM CLERK AND COUNCILLORS**
 - 6.1 Update on Highways and PROW matters (Clerk)
 - 6.2 Update from WW1 Centenary Celebrations working group (Chair)
- 7. HIGHWAYS AND MAINTENANCE MATTERS**
 - 7.1 Consideration of maintenance on playing field – rear of pavilion and bramble clearance
 - 7.2 Consideration of state of road surface near St Margaret’s church
 - 7.3 Consideration of paying for materials in advance for playing field fence repair
- 8. GREATER NORWICH DEVELOPMENT PLAN CONSULTATION**
 - 8.1 To receive report from Cllrs Read and Land
 - 8.2 To determine timeframe for response from PC to consultation document
 - 8.3 To consider request from the Campaign for the Protection of Rural England (CPRE)
- 9. TO CONSIDER PROMOTION OF COUNCILLOR VACANCIES**
- 10. TO CONSIDER CHARITABLE DONATIONS FOR 2017/18**
 - 10.1 Friends of Tivetshall School
 - 10.2 Parochial Church Council (St Margaret’s)
 - 10.3 Dickleburgh Sea Scouts
 - 10.4 Borderhoppa
 - 10.5 Monday Club
 - 10.6 Request from resident for donation towards Camps International aid trip to Kenya
- 11. GENERAL DATA PROTECTION REGULATIONS (GDPR)**
 - 11.1 To receive report from the Clerk
 - 11.2 To determine next steps to ensure compliance
- 12. TO CONSIDER NEXT STEPS RE FLYTIPPING OFF STAR LANE**
- 13. UPDATE FROM VILLAGE HALL MANAGEMENT COMMITTEE**
- 14. TO DETERMINE CHARGES FOR ADVERTISING IN THE GRAPEVINE FOR 2018/19**
- 15. TO CONSIDER APPOINTMENT OF INTERNAL AUDITOR**
- 16. TO CONSIDER PARTICIPATING IN THE SNDC BIG LITTER PICK**
- 17. TO CONSIDER REQUEST FROM TFAF RELATING TO FETE AND DOG SHOW**
- 18. TO NOTE CORRESPONDENCE RECEIVED**

18.1 Letter from Norfolk County Council about Good Company Summit

19. FINANCE

19.1 To receive the balance of accounts and bank reconciliation

19.2 To receive confirmation of Parish Precept for 2018/2019

19.3 To approve payments to include:

19.3.1. Clerk's expenses - £31.93 (office supplies) £13.73 (mileage)

19.3.2. Clerk's monthly gross salary for period 01/02/18 to 28/02/18, £235.46

19.3.3. Handyman's gross salary for hours claimed - £26.62

19.3.4. The Primrose Press for Feb/March Grapevine printing - £92.00

19.3.5. Anglia Book-Keeping for months 7,8 and 9 payroll administration - £13.50

19.3.6. Community Car Scheme - £15.40

19.3.7. Norfolk Parish Training and Support, GDPR Training - £28.00

20. URGENT ITEMS FOR INFORMATION AND CARRYING FORWARD TO NEXT MEETING

21. TO SET THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING

Proposed as Wednesday 14th March, 2018 at 7.30pm