



TO MEMBERS OF THE COUNCIL:

You are duly summoned to the next meeting of **TIVETSHALL PARISH COUNCIL** to be held on
Wednesday 8th November 2017 at 7.30 pm at Tivetshall Village Hall

Ros Hill, Parish Clerk: Leylandii, Rectory Road, Tivetshall St Mary, Norwich. NR15 2AL Telephone 07830292074

SIGNED: *R G Hill*

DATED: 2nd November 2017

AGENDA

- 1. APOLOGIES AND APPROVALS OF ABSENCE**
- 2. TO CONSIDER APPLICANTS FOR CO-OPTION**
- 3. TO RECORD DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS**
- 4. MINUTES**
 - 4.1 To approve the minutes of the 11th October Council meeting and 18th October Extraordinary Council Meeting
 - 4.2 Matters arising from the minutes.
- 5. PUBLIC PARTICIPATION – 15 MINUTES ALLOCATED FOR PARISHIONERS’ FORUM**
 - 5.1 Reports from District Cllr and County Cllr if present
 - 5.2 Parishioners' Forum
- 6. REPORTS FROM CLERK AND COUNCILLORS**
 - 6.1 Update on PROW matters (Cllr Chris Sadler)
 - 6.2 Feedback from meeting at Wacton re Long Stratton Development (Chair)
- 7. HIGHWAYS AND MAINTENANCE MATTERS**
 - 7.1 Feedback on Bus Shelter installation and consideration of insurance cover
 - 7.2 Consideration of grounds maintenance contracts for 2018/19
 - 7.3 Consideration of Repairs to Playing Field Fence
 - 7.4 Consideration of maintenance and remedial repairs to play equipment
 - 7.5 Overhanging trees between the village hall/playing field and neighbouring properties
- 8. TO CONSIDER PLANNING APPLICATION 2017/2353 LAND WEST OF THE STREET, TIVETSHALL ST MARY**
- 9. TO CONSIDER INSTALLATION SPEED AWARENESS SIGNS (APPLICATION FOR PARISH PARTNERSHIP FUNDING)**
- 10. TO CONSIDER PROVISION OF ADDITIONAL DOG BINS IN STAR LANE AND THE STREET**
- 11. UPDATE ON BROADBAND PROJECT**
- 12. TO CONSIDER VILLAGE HALL MANAGEMENT MATTERS**
- 13. TO NOTE CORRESPONDENCE RECEIVED**
 - 13.1 Notice from Norfolk Association of Local Councils (NALC) AGM
 - 13.2 SNDC – Community Infrastructure Levy payment relating to St Mary
 - 13.3 Consultation on updating Disqualification criteria for councillors – NALC
 - 13.4 Correspondence querying village hall booking
 - 13.5 Town and Parish Clerks Consultation – South Norfolk District Council
 - 13.6 NPTS Date Protection Training resulting from legislative changes
- 14. FINANCE**
 - 14.1 To receive the balance of accounts and bank reconciliation
 - 14.2 To note approval to fund rent of village hall for B4RN meeting on 7th November under emergency measures
 - 14.3 To consider proposed budget figures for 2018/19
 - 14.4 To approve payments to include:
 - 14.4.1. Clerk’s expenses for mileage and office supplies - £21.12

- 14.4.2. Clerk's monthly gross salary for period 01/11/17 to 30/11/17, £211.10 plus 15 additional hours - £155.89
- 14.4.3. J Crerar Invoice for grass-cutting and maintenance (3rd quarter) - £705.50
- 14.4.4. Invoice from Norfolk Parish Training and Support for Budget training - £36.00
- 14.4.5. Royal British Legion donation under Section 137 – Remembrance Day Wreaths - £75.00
- 14.4.6. St Margaret's Parochial Church Council for upkeep of churchyard - £300
- 14.4.7. Donation under Section 137 to Friends of Tivetshall School - £120
- 14.4.8. Donation under Section 137 to Dickleburgh Sea Scouts - £120

15. URGENT ITEMS FOR INFORMATION AND CARRYING FORWARD TO NEXT MEETING

16. STAFFING MATTERS (PUBLIC TO BE EXCLUDED)

- 16.1 To consider working party recommendations re appointment to handy person position

17. TO SET THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING

Proposed as Wednesday 10th January, 2018 at 7.30pm