



**TO MEMBERS OF THE COUNCIL:**

You are duly summoned to the next meeting of **TIVETSHALL PARISH COUNCIL** to be held on

**Wednesday 11<sup>th</sup> October 2017 at 7.30 pm at Tivetshall Village Hall**

Ros Hill, Parish Clerk: Leylandii, Rectory Road, Tivetshall St Mary, Norwich. NR15 2AL Telephone 07830292074

**SIGNED:** *R G Hill*

**DATED:** 5<sup>th</sup> October 2017

**AGENDA**

- 1. APOLOGIES AND APPROVALS OF ABSENCE**
- 2. TO CONSIDER APPLICANTS FOR CO-OPTION**
- 3. TO RECORD DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS**
- 4. MINUTES**
  - 4.1 To approve the minutes of the 13<sup>th</sup> September Council meeting
  - 4.2 Matters arising from the minutes.
- 5. PUBLIC PARTICIPATION – 15 MINUTES ALLOCATED FOR PARISHIONERS’ FORUM**
  - 5.1 Reports from District Cllr and County Cllr if present
  - 5.2 Parishioners' Forum
- 6. REPORTS FROM CLERK AND COUNCILLORS**
  - 6.1 Update on highways matters (Clerk)
  - 6.2 Update on PROW matters (Cllr Chris Sadler and Clerk)
  - 6.3 Feedback from Community Project Training (Cllr A Read)
- 7. HIGHWAYS AND MAINTENANCE MATTERS**
  - 7.1 To consider next steps regarding the bus shelter on A140
- 8. TO AGREE PC RESPONSE TO RECOMMENDATIONS OF SNDC GOVERNANCE REVIEW**
- 9. PLANNING**
  - 9.1 Planning Application 2017/2082, The Old Exchange, Ipswich Road, Tivetshall St Mary (Clerk)
- 10. TO CONSIDER PLAYING FIELD LEASE**
- 11. TO CONSIDER PROJECT FOR PARISH PARTNERSHIP FUNDING**
- 12. TO CONSIDER APPLICATION FOR SNC MEMBER’S GRANT**
- 13. TO CONSIDER ESSENTIAL MAINTENANCE OF DEFIBRILLATOR**
- 14. UPDATE ON BROADBAND PROJECT**
- 15. TO CONSIDER ACTIONS REQUIRED RELATING TO PENSION SCHEME IN READINESS FOR STAGING DATE**
- 16. TO CONSIDER DONATION TO ROYAL BRITISH LEGION FOR WREATHS**
- 17. TO CONSIDER ARRANGEMENTS FOR CHRISTMAS TREE ON THE GREEN**
- 18. TO CONSIDER ANNUAL CHARITABLE DONATIONS**
- 19. TO NOTE CORRESPONDENCE RECEIVED**
  - 19.1 Norfolk Police – Community SOS project
  - 19.2 Email suggesting improvements to village hall
- 20. FINANCE**
  - 20.1 To receive the balance of accounts and bank reconciliation
  - 20.2 To approve CIL Annual Report for 2016/17
  - 20.3 To approve payments to include:
    - 20.3.1. Clerk’s expenses for mileage and office supplies - £38.75
    - 20.3.2. Clerk’s monthly gross salary for period 01/10/17 to 31/10/17 - £238.04
    - 20.3.3. Cllr Alyson Read mileage expenses for attending training event - £22.95
    - 20.3.4. Norse six monthly Invoice for grass-cutting - £610.91

- 20.3.5. Invoice from Dickleburgh & Rushall PC for Planning Training - £25.00
- 20.3.6. Community Car Scheme – £5.67
- 20.3.7. Primrose Press – invoice for October/November Grapevine - £112.00
- 20.3.8. Anglia Book-Keeping – payroll administration - £13.50

**21. URGENT ITEMS FOR INFORMATION AND CARRYING FORWARD TO NEXT MEETING**

**22. STAFFING MATTERS (PUBLIC TO BE EXCLUDED)**

- 22.1 To consider recruitment and selection process for handyperson role

**23. TO SET THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING**

Proposed as Wednesday 8th November, 2017 at 7.30pm