



**TO MEMBERS OF THE COUNCIL:**

You are duly summoned to the next meeting of **TIVETSHALL PARISH COUNCIL** to be held on  
**Wednesday 12<sup>th</sup> July 2017 at 7.30 pm at Tivetshall Village Hall**

Ros Hill, Parish Clerk: Leylandii, Rectory Road, Tivetshall St Mary, Norwich. NR15 2AL Telephone 07830292074

**SIGNED:** *R G Hill*

**DATED:** 6<sup>th</sup> July 2017

**AGENDA**

**1. APOLOGIES AND APPROVALS OF ABSENCE**

**2. TO CONSIDER APPLICANTS FOR CO-OPTION**

**3. TO RECORD DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS**

**4. MINUTES**

4.1 To approve the minutes of the 14<sup>th</sup> June Council meeting

4.2 Matters arising from the minutes.

**5. PUBLIC PARTICIPATION – 15 MINUTES ALLOCATED FOR PARISHIONERS' FORUM**

5.1 Reports from District Cllr, County Cllr, and Police Community Support Officer if present

5.2 Parishioners' Forum

**6. REPORTS FROM CLERK AND COUNCILLORS**

6.1 Update on public rights of way (Clerk/Cllr Sadler)

6.2 Update on speeding traffic along B1134 (Clerk)

6.3 Update on proposed new Dog Bin on Star Lane/School Road

**7. PLANNING**

7.1 2017/0543 (decision-approved with conditions) Mardle Farm Barn Ipswich Road Tivetshall St Mary NR15 2DH

7.2 Neighbourhood Plan - Proposed Diss and District Neighbourhood Plan

7.3 SNDC Consultation on Guidelines for Recreation Provision in New Residential Developments  
Supplementary Planning Document (SPD)

**8. HIGHWAYS & MAINTENANCE MATTERS**

8.1 To consider next steps for bus shelter

8.2 To consider next steps regarding playing field fence

8.3 Damage to bench from strimmer on playing field

8.4 To consider actions for Highways Rangers, Ketteringham Depot

**9. VILLAGE HALL REPORT**

**10. USE OF THE PAVILLION AND SECURITY**

**11. SITING OF CARS TAKING PART IN CAR BOOT SALE (PART OF VILLAGE YARD SALE EVENT)**

**12. BROADBAND PROJECT UPDATE**

**13. PLAY EQUIPMENT INSPECTION**

13.1 To receive and consider actions outlined in report from Play Safety following Annual Inspection

13.2 To agree process for weekly inspections of play equipment

**14. COMMUNICATIONS STRATEGY**

14.1 To consider future of The Grapevine

14.2 To approve communications schedule previously circulated

**15. TO CONSIDER MEMBERSHIP OF NORFOLK TRAINING AND PARISH SUPPORT**

**16. TO NOTE CORRESPONDENCE RECEIVED**

16.1 Email from parishioner regarding reported fly tipping

16.2 Community Action Norfolk Membership

16.3 Email from parishioner regarding highways matters

## **17. FINANCE**

- 17.1 To receive the balance of accounts and bank reconciliation
- 17.2 To approve payments to include:
  - 17.2.1. Clerk's expenses for office supplies - £43.34
  - 17.2.2. Clerk's monthly gross salary for period 01/07/17 to 31/07/17 - £211.10
  - 17.2.3. Play Safety Annual Inspection of Play Equipment - £109.20
  - 17.2.4. Community Car Scheme Invoice - £17.19
  - 17.2.5. Mileage expenses for Chair's training £18.00
  - 17.2.6. J M Crerar Maintenance Invoice for 2<sup>nd</sup> quarter -£705.50
  - 17.2.7. Anglia Book Keeping Payroll Administration months 1,2 &3 - £13.50
  - 17.2.8. Clerk's monthly gross salary for payment in August - £211.10

## **18. URGENT ITEMS FOR INFORMATION AND CARRYING FORWARD TO NEXT MEETING**

### **19. TO SET THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING**

Proposed as Wednesday 13th September, 2017 at 7.30pm