



**TO MEMBERS OF THE COUNCIL:**

You are duly summoned to the next meeting of **TIVETSHALL PARISH COUNCIL** to be held on  
**Wednesday 10<sup>th</sup> May 2017 at 7.30 pm at Tivetshall Village Hall**

Ros Hill, Parish Clerk: Leylandii, Rectory Road, Tivetshall St Mary, Norwich. NR15 2AL Telephone 07830292074

**SIGNED:** *R G Hill*

**DATED:** 4<sup>th</sup> May 2017

**AGENDA**

- 1. TO APPOINT THE CHAIR AND VICE-CHAIR FOR THE COMING YEAR**
- 2. TO CONSIDER APPLICANTS FOR CO-OPTION**
- 3. TO RECEIVE ACCEPTANCES OF OFFICE**
- 4. APOLOGIES AND APPROVALS OF ABSENCE**
- 5. TO RECORD DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS**
- 6. MINUTES**
  - 6.1 To approve the minutes of the 5<sup>th</sup> April council meeting
  - 6.2 Matters arising from the minutes.
- 7. PUBLIC PARTICIPATION – 15 MINUTES ALLOCATED FOR PARISHIONER FORUM**
  - 7.1 Reports from District Cllr, County Cllr, and Police Community Support Officer if present
  - 7.2 Parishioners' Forum
- 8. REPORTS FROM CLERK AND COUNCILLORS**
  - 8.1 Update on footpath signing, misuse and access issues to public rights of way (Clerk/Cllr Sadler)
  - 8.2 Update on access to noticeboard on the village green (Clerk)
  - 8.3 Update on TPC Facebook page (Clerk)
  - 8.4 Update into findings regarding weekly inspection of play equipment (Clerk)
  - 8.5 Update on repairs to fence adjoining the playing field and cost of post savers (Clerk/Cllr Sadler)
- 9. PLANNING**
  - 10.1 2017/0819 (application) Land West Of The Street Tivetshall St Mary Norfolk. Proposed detached four bedroom dwelling
- 10. HIGHWAYS & MAINTENANCE MATTERS**
  - 10.1 To consider provision of an additional dog waste bin
  - 10.2 Highways issues and repairs, including speeding traffic
- 11. TO CONSIDER COMMUNITY EVENTS AND RECREATION**
- 12. TO ADOPT COMMUNITY PLAN FOR 2017/18 AND AGREE ACTIONS FOR JUNE MEETING**
- 13. TO CONSIDER AND AGREE COUNCIL'S RESPONSE TO SNDC COMMUNITY GOVERNANCE REVIEW AND INFORMATION FOR PARISHIONERS**
- 14. TO REVIEW THE ASSET REGISTER AND RISK ASSESSMENT**
- 15. REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS**
- 16. TO CONSIDER FINAL ARRANGEMENTS FOR THE ANNUAL PARISH MEETING**
- 17. TO NOTE CORRESPONDENCE RECEIVED**
  - 17.1 NALC Training
  - 17.2 Mobile Library Service
  - 17.3 East Anglian Air Ambulance and The Salvation Army Recycling
  - 17.4 Open Farm Sunday
  - 17.5 Transport to Pulham Surgery
- 18. TO APPROVE APPOINTMENT OF INTERNAL AUDITOR FOR EOY ACCOUNTS**
- 19. TO CONSIDER FINANCE TRAINING FOR CLERK**

## **20. FINANCE**

- 20.1 To consider insurance renewal
- 20.2 To consider renewal of membership of Norfolk Association of Local Councils
- 20.3 To report on CIL payments
- 20.4 To receive the balance of accounts
- 20.5 To approve payments to include:
  - 20.5.1. Clerk's expenses for office supplies and petrol - £40.45
  - 20.5.2. Clerk's monthly gross salary for period 01/05/17 to 31/05/17 - £211.10
  - 20.5.3. Payment of invoice from Community Car Scheme for Jan-Mar 2017 - £28.31
  - 20.5.4. Payment of Norfolk Association of Local Councils' membership - £140.10
  - 20.5.5. Payment to Norfolk County Council for Parish Council's contributions to TROD path and Bus Shelter – £3350.00 (£1675.00 for each scheme)
  - 20.5.6. Payment of donation to Friends of Tivetshall Primary School for use of the school - £25.50 (c/fwd from April)
  - 20.5.7. Came and Co Insurance Renewal for 2017/18 - £436.07

## **21. URGENT ITEMS FOR INFORMATION AND CARRYING FORWARD TO NEXT MEETING**

## **22. TO SET THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING**

Proposed as Wednesday 7<sup>th</sup> June, 2017 at 7.30pm