



TO MEMBERS OF THE COUNCIL:

You are duly summoned to the next meeting of **TIVETSHALL PARISH COUNCIL** to be held on

Wednesday 5th April 2017 at 7.30 pm at Tivetshall Primary School

Ros Hill, Parish Clerk: Leylandii, Rectory Road, Tivetshall St Mary, Norwich. NR15 2AL Telephone 07830292074

SIGNED: *R G Hill*

DATED: 30th March 2017

AGENDA

1. APOLOGIES AND APPROVALS OF ABSENCE

2. TO CONSIDER APPLICANTS FOR CO-OPTION

3. TO RECORD DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS

4. MINUTES

- 4.1 To approve the minutes of the 8th March council meeting
- 4.2 To approve the minutes of the 23rd March Extraordinary meeting
- 4.3 Matters arising from the minutes.

5. PUBLIC PARTICIPATION – 15 MINUTES ALLOCATED FOR PARISHIONER FORUM

- 5.1 Reports from District Cllr, County Cllr, and Police Community Support Officer if present
- 5.2 Parishioners' Forum

6. REPORTS FROM CLERK AND COUNCILLORS

- 6.1 Update on footbridges needing repair and replacement of missing/broken finger posts (Clerk/Cllr Sadler)
- 6.2 Feedback on combining insurance for village organisations (Clerk)
- 6.3 Feedback on Parish Partnership funding for trod path and bus shelter (Chair)
- 6.4 Update on access to noticeboard on the village green (Clerk)
- 6.5 Riding on footpaths

7. PLANNING

- 7.1 2017/0378 (application) Hall Farm Hall Road Tivetshall St Margaret NR15 2BD
Proposal: Replace rotten windows with same
- 7.2 2017/0384 (application) Barn Cottage Station Road Tivetshall St Margaret NR15 2ED
Proposal: Replace rotten windows
- 7.3 2017/0708 (application) Land North of Lodge Road Great Moulton Proposal: Agricultural building
- 7.4 2016/2779 Croft Lea (decision) – approved with no conditions

8. MAINTENANCE MATTERS

- 8.1 Feedback on metal swing repainting and slippery floor area
- 8.2 Update on repairs to fence adjoining the playing field
- 8.3 To further consider procedure for risk assessment and regular checks of play equipment

9. COMMUNITY PLAN

To consider and give feedback on proposed Community Plan for new Council year

10. SNDC COMMUNITY GOVERNANCE REVIEW

To consider terms of reference, method of engagement with parishioners and consultation response by TPC

11. TO DISCUSS THE ANNUAL PARISH MEETING

- 11.1 Consider and agree refreshments
- 11.2 Consider and agree process for contacting village organisations to obtain reports/invite
- 11.3 Consider and agree date and time – proposed as Wednesday 10th May, 2017 at 7.00pm

12. TO NOTE CORRESPONDENCE RECEIVED

- 12.1 Churchill Surgery – next meeting of Patient Participation Group
- 12.2 CPRE – consideration of request to sign Housing Allocation pledge
- 12.3 Annual return received from Mazars
- 12.4 Confirmation of bank mandate change from Barclays received

13. TO CONSIDER AND AGREE APPOINTMENT OF INTERNAL AUDITOR FOR EOY ACCOUNTS

14. FINANCE

- 14.1 To receive the balance of accounts
- 14.2 To approve payments to include:
 - 14.2.1. Clerk's expenses
 - 14.2.2. Clerk's gross salary for period 01/04/17 to 30/04/17
 - 14.2.3. Playscape Invoice for painting of metal swings
 - 14.2.4. Payment of invoice for Clerk's Training 2 day course
 - 14.2.5. Payment of donation to Tivetshall Primary School for use of building

15. URGENT ITEMS FOR INFORMATION AND CARRYING FORWARD TO NEXT MEETING

16. TO SET THE DATE AND TIME OF THE ANNUAL PARISH COUNCIL MEETING

Proposed as Wednesday 10th May, 2017 at 8.00pm

17. TO CONSIDER EXCLUDING THE PUBLIC AND PRESS (FOR ITEM 18)

18. PERSONNEL MATTERS

- 18.1 To consider and agree procedure for review of Clerk's probationary period