



**TO MEMBERS OF THE COUNCIL:**

You are hereby summoned to the annual meeting of TIVETSHALL PARISH COUNCIL to be held on  
Wednesday 8 June 2016 at 7.30 p.m. at the Village Hall  
**Lynn Jollans, Acting Parish Clerk:** Hall Farm House, Tivetshall St. Margaret NR15 2BD. Tel. 01379 677881

**SIGNED**

A handwritten signature in black ink, appearing to read 'Lynn Jollans', is written over a faint, light-colored background.

**DATED:** 03/06/2016

**AGENDA**

- 1. TO RECEIVE APOLOGIES FOR ABSENCE**
- 2. TO CONSIDER APPLICANTS FOR CO-OPTION**
- 3. TO RECORD DECLARATIONS OF INTEREST AND CONSIDER DISPENSATIONS**
- 4. MINUTES**
  - 4.1 To approve the minutes of the May meeting.
  - 4.2 Matters arising from the minutes.
- 5. PUBLIC PARTICIPATION**
  - 5.1 Reports from District Cllr, County Cllr, and Police Community Support Officer if present
  - 5.2 Parishioners' Forum
- 6. CHAIR'S REPORT**
- 7. PLANNING**
  - 7.1 2016/1203 The Lullys Rectory Road. Conversion of garage into living space and rear extension
- 8. TO DISCUSS PLAYING FIELD MATTERS.**
  - 8.1 Concerns about travellers
  - 8.2 Signage
  - 8.3 Contract for maintenance
  - 8.4 Fence repair
- 9. TO DISCUSS TRANSPARENCY FUNDING**
- 10. TO CONSIDER THE PCC REQUEST TO INCREASE THE AMOUNT DONATED**
- 11. TO DISCUSS THE PARISH PARTNERSHIP FUNDING**
- 12. TO NOTE CORRESPONDENCE RECEIVED**
- 13. FINANCE**
  - 13.1 To appoint the Responsible Finance Officer
  - 13.2 To receive the balance of accounts
  - 13.3 To approve payments to include:
    - 13.3.1. T. Playford Notice boards and bench maintenance
    - 13.3.2. Norse Playing Field Maintenance half year
    - 13.3.3. Primrose Press
    - 13.3.4. Clerk and Councillor expenses
- 14. TO SET THE DATE AND TIME OF THE NEXT MEETING.**

**Proposed as Wednesday 13 July, 2016 at 7.30**
- 15. TO CONSIDER CLOSING THE MEETING TO DISCUSS CONFIDENTIAL BUSINESS**
- 16. TO DISCUSS THE APPOINTMENT OF THE PARISH CLERK. TO RECEIVE THE REPORT FROM THE WORKING GROUP INCLUDING RECOMMENDATIONS ON**
  - 16.1 Candidate to be appointed
  - 16.2 Contract terms and conditions including rates of pay and expenses
  - 16.3** Contract commencement date