

To all Parishioners - You are invited to attend a meeting of Tivetshall Parish Council at Tivetshall Village Hall on Tuesday 12 June 2012 at 7.30pm. The press are welcome to attend

Agenda

1. **To consider co-option of a new member**
2. **To consider accepting apologies for absence**
3. **To approve the minutes of the last council meeting/s:**
 - 3.1. Scheduled meeting – 8 May 2012
4. **To record declarations of interest from members in any item to be discussed**
5. **To adjourn the meeting to allow public participation**
 - 5.1. Parishioners questions or comments
 - 5.2. District & County Cllr. Reports
 - 5.3. To receive the Police Report
6. **To re-convene the meeting**
7. **To receive an update from the Clerk & outstanding actions** (for information only)
8. **To consider new & outstanding planning applications**
9. **To discuss various concerns regarding the use of Back Lane**
10. **To consider moving the September meeting due to a clash of meeting dates**
11. **To consider online access to Barclays Bank for the clerk**
12. **To consider retention of council's documentation** (in line with national policy)
13. **To elect a Finance Working Group to set up and review financial management systems and internal control**
14. **To consider a training request for the clerk** (Good Practice in Using Volunteers)
15. **To consider a donation to Pulham Surgery Support Group**
16. **To consider the approval of a plaque/s for the new plinth and the new commemorative tree**
17. **To receive and discuss items from Parish Councillors**
18. **Finance**

| | | | |
|-------|-----------------|-------------------------|-----------|
| 18.1. | Current Account | Statement date 11/05/12 | £9,184.33 |
| 18.2. | Account Plus | Statement date 16/05/12 | £6,079.42 |
19. **Account Payments**

| | | | |
|-------|--------------------|--|-----------|
| 19.1. | A Pullen | Salary for June | £172.96 |
| 19.2. | A Pullen | Expenses for June | £41.10 |
| 19.3. | HMRC | Q1 Tax | £87.20 |
| 19.4. | Norse Commercial | Playing Field Mtce. (6 monthly charge) | £1,255.90 |
| 19.5. | The Primrose Press | June/July edition – Grapevine | £115.20 |
20. **Correspondence received** – Appendix A
21. **To receive items for the next Agenda**
22. **Date and time of next meeting** – 10 July 2012, commencing at 7.30pm
23. **Meeting close**

Appendix A

1. Account summary & bank reconciliation
2. Bank Account statement – Current
3. Bank Account Statement – Business Saver
4. SNDC – Decision report for 2012/0071 – RVC Meteorological mast Site, New Road, Tivetshall St Mary – Approved with conditions
5. SNDC – Consultation with town and parish clerks - 14 June 2012
6. SNDC – The Localism Act – Impact on the Code of Conduct
7. NCC – Cultural Services – Heritage lottery funded Norfolk's American Connections Project
8. Audit Commission – Consultations on appointment of external auditor for 2012/13 & future years
9. Wymondham Music Festival - Brochure