

**To all Parishioners** - You are invited to attend a meeting of Tivetshall Parish Council at Tivetshall Village Hall on 8 January 2013 at 7.30pm. The press are welcome to attend

### Agenda

1. **To consider members for co-option**
2. **To consider accepting apologies for absence**
3. **To approve the minutes of the last council meeting/s:**
4. **To record declarations of interest from members in any item to be discussed**
5. **To consider dispensations from members in any item to be discussed**
6. **To adjourn the meeting to allow public participation**
7. **To re-convene the meeting**
8. **To receive the Chair's report**
9. **To receive an update from the Clerk & outstanding actions** (for information only)
10. **To consider new & outstanding planning applications:**
  - 10.1. Pre planning documentation for proposed Saffron Housing Development (*Question and answer session*)
  - 10.2. 2012/2100 & 2012/2010, Friends Meeting House Lodge Road Tivetshall St Margaret Norfolk NR15 2AZ – Proposed Extension
11. **To consider a donation towards the football kit for the children of Tivetshall Primary School**
12. **To consider a draft proposal for advertising charges for the Tivetshall Grapevine in 2013/14**
13. **To discuss dog waste on the village green**
14. **To consider a donation to St Margaret's and St Mary's Churches for churchyard maintenance**
15. **To consider a draft budget for final approval and set and sign the precept request for 2013/14**
16. **To consider adoption of the national model Financial Regulations and Standing Orders**
17. **To consider adoption of grievance and discipline policies**
18. **Finance**
  - 18.1. **Bank Balances**

18.1.1. Current Account	Statement date 11/12/12	£5,592.95
18.1.2. Account Plus	Statement date 16/11/12	£6,261.41
  - 18.2. **Account Payments**

18.2.1. A Pullen	Salary - January	£186.99
18.2.2. A Pullen	Expenses – January	£43.30
18.2.3. Tivetshall Village Hall	Hall Hire	£170.00
18.2.4. NALC	Councillor Training	£120.00
18.2.5. SNDC	Dog Bin servicing	£74.38
18.2.6. Viking Direct	Filing cabinet & hanging files	£253.81
18.2.7. Doreen Gray	Christmas Lights	£87.97
18.2.8. C Paterson	Mileage expenses	£13.14
18.2.9. L Jollans	Mileage expenses	£13.41
18.2.10. D Gray	Mileage expenses	£46.98
19. **To discuss correspondence received**
20. **To receive and discuss items from Parish Councillors**
21. **To receive items for the next Agenda**
  - 21.1. To consider an updated Publication Scheme
22. **Date and time of next meeting**
23. **Meeting close**